

**MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE**

**(UGC-AUTONOMOUS INSTITUTION)**

**Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi**

 **NAAC Accredited with A+ Grade, NIRF India Rankings 2024 - Band: 201-300 (Engg.)**

**NBA Accredited - B.Tech. (CIVIL, CSE, ECE, EEE, MECH, CST), MBA & MCA**

Checklist No: IQAC/24- 25/37

**Department of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Personal File**

**Name of the Faculty :**

**Employee ID :**

**APAAR ID :**

**Designation :**

**Department :**

**Experience at MITS :**

**PERSONAL FILE CONTENTS**

|  |  |
| --- | --- |
| **S.No** | **Description** |
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|  | Contents of Personal File  |
|  | Curriculum Vitae |
|  | Research Profile – IRINS copy |
|  | **Year-wise Consolidated Contribution to the Department /Institution** |
|  | **Marks Cards & Certificates** |
|  | **UGC NET GATE SLET CSIR Exams** |
|  | **Appointment & Promotion Letters** |
|  | **Experience Certificates** |
|  | **Salary Certificate Pay Slip** |
|  | **Training Summer Winter School Attended** |
|  | **Sponsored & Consultancy Projects** |
|  | **Conferences & Workshops Attended And Paper Presented** |
|  | **Workshops, Conferences, Short Term Courses Organized** |
|  | **Publications & Patents** |
|  | **Awards & Recognition** |
|  | **Testimonials** |
|  | **Professional Body Memberships** |
|  | **Research Guidance** |
|  | **Invited Talks** |
|  | **Co-Curricular & Professional Development Related Activities** |
|  | **Contribution To Corporative Life** |
|  | **Institutional Governance Responsibilities – Vice Principal, Dean, HOD, Coordinator, Cell Incharge etc** |
|  | **Additional Positions Held – Committee Member** |
|  | **Any Other Responsibilities Held** |

**Faculty In-charge Head of the Department**